



Million Book Effort

1. Local churches will collect books and/or money from their members and the community.
 - Checks can be made out to the SC Conference Treasurer with “MBE” in the memo line.
 - Radio commercials will invite members of the community to bring books to their local United Methodist Church.
 - Churches willing to serve as a community drop-off point will need to request a yard sign that identifies them as a drop-off location.
2. The books will be delivered to a processing site on May 31, June 1 or June 3.
 - Each site will need a site coordinator for the day who is identified by May 1.
 - If the location requires a certificate of insurance from the annual conference, request should be made from the treasurer’s office 2 weeks in advance.
 - Most processing sites will be where the books are stored until they are distributed. If the storage site is different, arrangements need to be made to move the books from the processing site to the storage site.
3. On the designated day, volunteers from the district will “process” the books, which will involve placing bookplates in the books and sorting according to designated categories.
 - Registration for volunteering to process will be handled through the www.millionbookeffort.org website and with the site coordinator.
 - T-shirts will be provided to volunteers that day.
 - Districts that hold their processing day on May 31 or June 1 will need to provide coverage of the day (video, photos, etc.) to share with the annual conference on June 3.
 - Processing in Florence will take place at the Civic Center on June 3.
4. Agencies and churches wanting to receive books will fill out an on-line request at www.millionbookeffort.org
 - The goal of the centralized request form is not to control who receives the books but to track who is asking for them. District Connectional Ministries will decide who receives the books in their districts.
 - A member of the DCM may complete the online request for any agencies they have already contacted.
5. District Connectional Ministries will receive the book requests for their district and decide on the allocation of books to each organization.
 - DCMs are in the best position to vet the organizations making the requests.
 - DCMs who need assistance with distribution of the books will need to be in contact with the Connectional Ministries office if they are unable to get the books where they need to go in a timely manner.
6. In late summer, District Connectional Ministries will receive information from Connectional Ministries office about reading, tutoring, and mentoring programs in their districts where United Methodists can volunteer to read in schools and support other literacy efforts.
7. Questions can be directed to millionbookeffort@umcsc.org.